

National Projects Program Proposal Process & Requirements

1. Process and Requirement:

a. Selection Process of Projects.

- (A) Any proposed National Project must first be presented and approved by an AHEPA Chapter endorsed by the Chapter's District Convention and presented to the Standing Committee for evaluation.
- (B) No National Project may be implemented unless it is approved by the Supreme Convention, except when an emergency requires immediate response, as provided in Article 15D of the AHEPA Constitution.
- (C) The National Project Standing Committee cannot approve but only recommend to the AHEPA National Convention a proposed AHEPA National Project.
- (D) The National Project Standing committee shall not oversee nor manage AHEPA National Projects.

b. Funding.

- (A) Funding of all National Projects shall be the responsibility of the proponents of the project. The Order of AHEPA shall have no financial responsibility for any National Project. Any contract relating to an AHEPA National Project shall clearly state the financial responsibility rests with the contracting entity and not the Order of AHEPA.
- (B) A proposal requesting a direct grant or donation by the Order of AHEPA must present the proposal directly to the Supreme Lodge and Board of Trustees.

2. AHEPA National Projects Documentation

All Proposed National Projects presentations shall be submitted with five copies of the proposal and shall include but not be limited to the following documentation for the Convention National Projects Committee at the National Convention:

- a. Description of project, length of project, completion date, budget cost breakdown, source of proposed funding, proposed schedule of implementation, management structure, proposed rules,

regulations and/or bylaws, both Chapter and district Endorsement Documents (signed resolutions).

b. An artist's rendering, sketch or drawing must be included if the project is a building, monument or statue.

3. Presentation to Convention National Projects Committee

The proponents of the proposed National Project shall be present at the AHEPA National Convention Projects Committee Meeting when their proposal is being discussed. The responsibility of knowing the time and place of the meeting shall be that of the proponents.

Please read the AHEPA National Projects Rules and Regulations for complete information.

For any questions please contact Marshall A Monsell III AHEPA National Projects Chairman at Marshallm3@me.com or 303-619-1753 1486 Hermosa Drive Highlands Ranch CO 80126